

Rixton-with-Glazebrook Parish Plan

Open Meeting Minutes

Wednesday 22nd June 2011

7.30-9pm

Present: Diane White (chair), Liz Clarke (Parish Council, Assistant chair) Claire Jones (Cheshire Community Action), Keith Hanson (Community First Responder), Paul Breese, Sheila Breese, Irene Clare, Linda Ogden, Colette Fairfax, Mandy Eccles, Enid Probert, Terry Probert, Jill Eaves, Andy Eaves, Natalie Eaves, Helen Weight, Steve Weight, Anne McArthur, Kay Payne, Judith Rose, Mylvia Hunt, Harry Hunt, Elaine Clipson, Pete Higson, Sharon Piggin, Dave Dronsfield, Donna Shawcross, Sophie Shawcross, Fran Glynn, Phil Atkinson.

Apologies: Joan Hill, Joyce Higson, Katie Chambers, Mary Barbour, Maureen Banner, Bethan Roberts.

1. Introduction and Welcome

Diane White (East Warrington Area Co-ordinator) chaired the meeting. She thanked the group for the fantastic turn out once again and preparation of refreshments before the meeting. Diane reported on the last meeting in May and the purpose of this meeting which is to agree a constitution, steering group and vote in officers, Diane introduced Claire Jones (Cheshire Community Action) who is here to offer advice and guidance.

2. Apologies.

Joan Hill, Joyce Higson, Katie Chambers, Mary Barbour, Maureen Banner, Bethan Roberts

3. Invite nominations for Steering Group (max 15) – vote if necessary.

It was agreed that around fifteen members in the steering group would be ideal, but it can be flexible. Only members of the steering group can vote on issues, but all future meetings will be open to everyone. There will be two members of the Parish Council on the steering group and these have already been agreed to be Liz Clarke and Maureen Banner. Members of the steering group can also be on the working groups. Also people can join the steering group at a later date if a member drops out. Diane reported that all that is needed is passion for the parish and some time each month to come to the meetings and that all skills will be very welcome. The group were

asked to raise their hands if they wanted to be in the steering group. They are: Anne McArthur, Pete Higson, Keith Hanson (Community First Responder), Helen Waite, Linda Ogden, Dave Dronsfield, Phil Atkinson, Sharon Piggan, Jill Eaves, Andy Eaves, Mandy Eccles.

Mandy Eccles nominated Katie Chambers and Mary Barbour in their absence as they had asked to be in the steering group.

4. Steering Group to agree constitution- Name of group and other variables in italics.

The steering group agreed that the name of the group will be: Rixton-with-Glazebrook Parish Plan Group.

The constitution was discussed and agreed by the Steering group. It will be typed up and signed by members at the next meeting.

5. Nomination of officers- vote if necessary (Steering group members only)  
Treasurer – setting up account..

The Chair is Pete Higson, nominated by Andy Eaves and seconded by Mandy Eccles and Phil Atkinson,

Vice Chair: no volunteers for this so carried over to the next steering group meeting.

Treasurer is Phil Atkinson, seconded by Andy Eaves.

Secretary is Jill Eaves, seconded by Anne McArthur.

Publicity Officer is Mandy Eccles, seconded by Anne McArthur.

6. Update: Fundraising feedback: Mandy Eccles- Garden Safari.  
Training Feedback: John – Community Renewable Energy.  
Paul – Community Food Co-operatives  
Working Group Feedback: Fran – Questionnaire Analysis  
Children's Art Competition: Colette.

Mandy reported that sales of the Garden Safari programmes raised £432 for the Parish plan. This will go into the group's bank account once it has been set up.

John talked to the group about a workshop he attended on renewable energy schemes. He reported that it was basic information but a good overview and he has further information on solar panels etc.

Paul talked about Community Food Co-operatives with a view to setting up a village shop. He talked about "Sustain" (the alliance for better food and farming) which is

funded by the lottery. This includes funding for training, book keeping, equipment etc. The aim is to consume more vegetables, locally sourced.

He talked about Isabel Hoxworth and her “New Shoots” co-operative in Halton. They offer high quality, healthy food at fraction of the cost they usually pay. Residents who sign up to the club can order bags of fruit, vegetables or salad for £3.00. Produce varies and is seasonal. They have three volunteers from a community re-training scheme. The rules and health and safety issues governing these schemes are extremely keen and there is a “simply legal “document.

Fran then presented the questionnaire analysis.

(slides/documents to follow shortly)

Colette talked about the children’s art competition and asked the group’s permission to give each child who entered the competition a certificate. She also talked about how we will include their entries in our plan. Options are posters, in our big survey or part of the action plan. It was also agreed that the children will be kept involved along the process and the school headmistress is keen to be involved in any working groups that involves child related matters..

7. Next steps – Drafting main survey – working group – July/August – Main survey – September.
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There is lots of information available when drafting the survey, including looking at Culcheth’s survey. The working group volunteering to do this are: Helen Weight, Mary Barbour, John Eccles, Natalie Eaves, Keith Hanson and Pete Higson and Dave Dronsfield. They arranged to have their meeting on Thursday 30<sup>th</sup> June.

Volunteers to distribute the survey are:

Kay Payne, Harry and Mylvia Hunt, Judith Rose, Pete Higson, Joyce Higson, Jill Eaves, Liz Clarke, Phil Atkinson, Anne McArthur, Linda Ogden, Enid and Terry Probert, Colette Fairfax, Mandy Eccles.

8. Communication to the village – update via In the Know newsletter - July. Main survey – September.
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This will include the names of people taking up officer roles in the Steering group.

9. Dates for future meetings: August – Finalising main survey. October – Discuss way forward and working parties.
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The date of the next meeting will be Wednesday 27<sup>th</sup> July, 7.30pm at St Helen’s school.

## 10. Any Other Business.

There is also a Cheshire Community Action Open Day and Members Evening on “Localism and Rural services in Cheshire” at Chelford village hall from 3pm:

<http://www.cheshireaction.org.uk/sites/default/files/Invitation.pdf>

Mick Lees (Ranger Service) and Margaret Bradshaw (Rixton Tennis club) are available to come to future meetings if needed.

### **Actions**

- **[Action]:** All Steering group members to sign the constitution at the next meeting.
- **[Action]:** Working group drafting the survey to report on progress at the next meeting. **[Natalie, John, Helen, Dave, Mary, Keith]**
- **[Action]:** All steering group members to fill in the skills audit if they haven't already.